

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, June 8, 2004**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, June 8, 2004, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Pons, Mr. Durbin, Mr. Walker, Mr. Spence, Mr. Watson. None were absent. Also present were Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

ARB #04-065 Temple Beth-El/106 Indian Springs Road – Exterior Change (Handicap Ramp and New Handrails on Front Porch) – Approved.

ARB #04-066 Williamsburg Insurance/942 & 944 Capitol Landing Road – Exterior Change (New Color Scheme) – Approved.

ARB

SIGN #04-029 Williamsburg at Home/439 West Duke of Gloucester Street – Freestanding, Projecting and Building Mounted Signs – Approved.

ARB #04-064 Murfee/110 William Way – Enclose Screen Porch – Approved.

Mr. Williams motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Pons, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay: None.

Absent: None.

Abstain: Mr. Sandbeck, Mr. Spence ARB #04-029.

CORRIDOR PROTECTION DISTRICT

ARB #04-067 Med Express/120 Monticello Avenue – Exterior Change (Site Lighting)

Andy Cronan, Guernsey Tingle Architectures, presented the request for three fixtures over the doors, four parking lot fixtures, six up-lights around the building and one flood light illuminating the entrance. Mr. Cronan noted the following:

- The parking lot lights are the standard shoe box fixture similar to those in the Staples parking lot installed on 20 foot poles.
- The six ground mounted up-lights are 75 watts and will softly light the building.
- The flood light will be mounted on the 20 foot light pole and will be directed towards the new entrance on the rear.

Board members expressed concern over the flood light causing glare due to the amount of glass on the entrance. Mr. Cronan stated they had carefully positioned the light to shine on the building and only but a baffle could be installed to further contain the light direction. He also noted that the owners prefer a 175 watt fixture but they were willing to install a 100 watt fixture if the brightness of the light was a problem.

Mr. Williams motioned to approve ARB #04-067 conditioned upon the flood light on the pole illuminating the entrance of the building being 175 watt with baffles and in the event that it is tooo bright the light being replaced with the 100 watt version with baffles as agreed upon by Mr. Cronan at the meeting.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Pons, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.
Nay: None.
Absent: None.
Abstain: None.

ARB #04-068 Holly Hills Professional Park – New Office Buildings (4)

Gary Bowling, Guernsey Tingle Architects, and Hatcher Cale, Owner/Developerr, presented their request for four 10,000 square foot office buildings for Holly Hills Professional Park which received conceptual approval from the Board on January 27, 2004. Mr. Bowling stated the four office buildings were design to compliment the Holly Hill Carriage Homes with the following materials proposed for the buildings:

- Siding – Providence brick and Hardiplank painted Downing Sand
- Eaves, cornice, window trim, door trim, columns – pvc painted Classical White
- PVC Windows with simulated divided lights
- Architectural grade Timberline Weather Wood colored shingle
- Doors – Therma-True 15 light doors painted Classical White
- Fencing – PVC White
- Retaining Wall – Segmental
- Dumpster Enclosure – Board on Board painted to match the building

- Fencing – White PVC
- Lighting – bronze box fixture on 20' poles.

Mr. Bowling noted the only change since the conceptual review for the buildings was the material for the gable ends which changed from brick to Hardiplank siding. He presented a brochure on the proposed retaining wall for the Board's review. A discussion followed with Board members concerning the proposed retaining wall and pvc fencing for the mechanical equipment. Board members agreed "buff" color proposed would be acceptable for the retaining wall and the mechanical screening must meet the ***Design Review Guidelines*** which prohibits pvc fencing. Mr. Cale agreed to change the mechanical fencing to brick with a wooden gate which was acceptable to the Board.

Mr. Williams motioned to approve ARB #04-068 conditioned upon the following:

- The mechanical equipment being screened with brick that matches the building with a wooden gate painted to match the trim on the building.
- The retaining wall being the "Buff" color as presented at the meeting.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Pons, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay: None.

Absent: None.

Abstain: None.

SIGNS

ARB

SIGN #04-026 Jamestown 2007/410 West Francis Street – Freestanding Sign

Gloria Warren, Senior Special Projects Coordinator Jamestown 2007, return to receive approval to change the text on the sign from dark green which was previously approved by the Board on May 11, 2004, to burgundy. Board members reviewed the request and agreed the proposed color was acceptable.

Mr. Williams motioned to approve ARB Sign #04-026 with burgundy lettering as proposed by the applicant.

Recorded vote on the motion:

Aye: Mr. Pons, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Watson.

Nay: None.

Absent: None.

Abstain: Mr. Sandbeck, Mr. Spence.

Minutes June 8, 2004

The minutes were approved with one correction as noted at the meeting.

There being no further business, the meeting adjourned at 7:25 P.M.

Carolyn A. Murphy
Zoning Administrator